

Meeting Minutes
Feasibility Study: Multicultural Center/Building
Steering Committee
April 15, 2020

Paulette Granberry Russell, Steering Committee Chair; Dan Bollman, Vennie Gore, Denise Maybank, Barb Kranz, Mark Fellows, Matt Postma, Sharron Reed-Davis, Lizmary Fernandez, Tiana Carter

1. Reminder to respond to [doodle](#) poll for availability for interviews with A/E consultants
 - a. Mark to update website when date is determined.
 - b. Decide on whether the interview will be done virtually or not by 5/11.
 - c. Use a moderator for Zoom:
 - i. Allow folks to 'raise hands'
 - ii. Monitor chat room
 - d. RFP Interview questions are listed on the RFP
 - i. [Link to RFP](#) (can also be found in Teams)
 - ii. Two categories – written and questions during interview.
 - iii. Graded only on questions that are listed on the RFP.

2. Preparation for RFP interviews and scope of programs based on DEI Inventory - UPDATE - CHANGED DATE FOR SUBMISSION ON ASSIGNED TASKS - **APRIL 29**
 - a. Assignment of DEI Inventory pages to determine those programs that may be appropriate programs within the MC facility. Steering Committee assigned the following pages of DEI Inventory, each person to review each entry, and determine: **Yes** (appropriate for consideration, e.g., Various MAUs identified meeting spaces for identity focused student organizations); **No**, inappropriate, e.g., CON Reflection Room Bott Bldg); **Maybe** (CVM Pride Mixer in April) - ***DEI Inventory to be provided to the Steering Committee (can also access through "Teams"***

	<u>Pages</u>
i. Paulette	1-6
ii. Dan B.	7-13
iii. Vennie	14-20
iv. Denise	21-27
v. Barb	28-34
vi. Mark	35-41
vii. Sharron	42-48
viii. Lizmary	49-54

3. Proposed new date for BOT approval to plan
 - a. Projected to be in February 2021 – subject to change due to COVID-19.
 - b. Add the following note to the website:
 - i. *Although planning work continues, we are committed to community engagement. With the difficulties created by the novel coronavirus, the completion of the Michigan State's multicultural center feasibility study is now anticipated to be complete in early 2021.*

Next Meeting - April 29, 2020 Zoom

Continuing Items

1. Feasibility Study – General Discussion
 - c. Purdue's Feasibility Study
 - d. Campus visits/contacts
2. Fundraising
 - a. Role of Advancement
3. Project Milestone Plan
 - a. December 2020 presentation to the BOT