Meeting Minutes
Feasibility Study: Multicultural Center/Building
Steering Committee
February 5, 2020

Paulette Granberry Russell, Steering Committee Chair; Dan Bollman, Vennie Gore, Denise Maybank, Barb Kranz, Mark Fellows, Matt Postma, Tiana Carter

Action Items

- Paulette/Barb to send reminder to units who have yet to respond to DEI Inventory.
- Upload DEI Inventory to Teams.

1. Update on Website
   a. Proposed pictures to be approved.
      i. Consider adding Mosaic photos.
   b. Content on history to be reviewed and approved – edits provided to team.
      i. May link to document with more robust history.
   c. Most recent meeting minutes posted in Teams Planning Committee files.

2. Update on RFQ
   a. RFQ process complete.
   b. Successful candidates will be asked to submit RFP’s.
   c. Unsuccessful candidates will be notified today.
   d. Expect to have RFP out Friday, Feb. 7, 2020.
      i. Candidates will be evaluated by Planning Committee.
      ii. Steering Committee may attend.
      iii. IPF Contracting team may attend.

3. Update on DEI Activities Inventory
   a. Number of responses: 20 units, 20 units yet to respond.
      i. Paulette and Barb to review units who have not responded and send something directly to them.
      ii. Send inventory in Teams and via email.
      iii. Address concerns from units with active listening and conveying the goal of leveraging programs and strengths and uniting them.
   b. Would need final inventory by April 1(ish), 2020 for consultant.
      i. Be clear about intention when given to consultant.
ii. Connect to Multicultural Center statement.

iii. Consultant will want to know who to talk to from the units.

iv. Identify which programs to potentially become part of the space.

4. Discussion with Steve Troost, campus planner to discuss Campus Master Plan
   a. [https://ipf.msu.edu/construction/campus-master-plan](https://ipf.msu.edu/construction/campus-master-plan)
   b. Need to review programmatic component and synergies across the University
      i. Central location is key
         1. Identify parameters of what is ‘central’
      c. Budgetary limitations in terms of demolition of an existing building.
      d. Committees to provide parameters to consultant - consultant to identify
         locations for both new building and existing building options.
      e. Central location is limited based on parking, space, access, utilities, etc.
      f. Campus is still zoned – academic, research, sports, etc.
      g. Façade/look of buildings across campus are specific - architect/consultant can
         propose approach.
      h. Limited new build sites (10,000+ sf)
         i. Potential options discussed to provide examples of what may be available
            with the understanding these are just examples:
            1. North campus – farm line, behind Ag Hall, diagonal from Giltner.
            2. Visitor parking lot across from International Center.
            3. Site next to BPS on Farm and Wilson is slated for future research.
            4. Green space/pathways next to Shaw, corner of Shaw and Farm
               Lane.
            5. Lot in front of Planetarium - taking parking offline would need to
               tie into University’s mobility plan.
      i. Renovation options
         i. Potential options discussed to provide examples of what may be options
            with the understanding these are just examples:
            1. International center addition is an option but costly to renovate.
               a. Adding floors to International Center would include taking
                  current programs offline during construction.
            2. Campbell Hall option near Union – visibility aspect and near
               Union.
            3. Auditorium building - Fairchild side used heavily, another side not
               used as much.

5. Steering Committee Meeting with Planning Committee Feb. 5
   a. Include in the discussion the university’s process of identifying locations.
   b. Would like a volunteer from the Planning Committee to review DEI inventory.
Next Meeting

Continuing Items

1. Feasibility Study – General Discussion
   c. Purdue’s Feasibility Study
   d. Campus visits/contacts

2. Fundraising
   a. Role of Advancement

3. Project Milestone Plan
   a. December 2020 presentation to the BOT