

Attendees: Tammi Cervantes, Jeff Kasdorf, Tina Alonzo, Lisa Sudia, BJ Abrams, Paul Manson (for Diane Barker), Matt Postma, Tiana Carter, and Shiksha Sneha

Action Items

1. Matt/Tiana finalize RFP process and matrix.
2. Reach out to Terence Brown from Admissions regarding Multicultural efforts in 1990's.
3. Lisa will upload most recent DEI Inventory to Teams after final due date.
4. Invite faculty from COREM to a Planning Committee meeting – Shiksha to give Tiana names.
5. Consultant will be invited to town halls – date TBD.
6. Consultant interviews to be rescheduled – date TBD.
7. Link student response video to website.
8. Student Committee for Multicultural Building to provide feedback on DEI Inventory

Meeting Minutes

1. Finalize Scoring Matrix – Interviews with Hamilton Anderson/Moody Nolan and Hanbury
 - a. Interviews will be **rescheduled**. Update will be provided.
 - b. Need to make a selection day of interview.
 - c. Reviewed RFP questions (written vs. interview):
 - i. Will be graded on questions in RFP but there will be room for notes. Keep in mind that notes and ratings may be subject to public review.
 - ii. Give each consultant clear expectations of how the interview will be set up.
 - iii. ADD: How will you help us sort through the DEI Inventory? (provide copy of report)
 - iv. Will need to provide backup as to *why* we make the selection:
 - Note that this process may be subject to public review.
 - v. Cost proposal will be given at interview and will not be opened until after a selection is made.
2. Qualtrics Survey to Campus Community (Qualtrics)
 - a. Approximately 70 responses so far.
 - b. Distributed to faculty/staff, students and alumni.
 - c. Requested edits completed at meeting.
 - d. Survey will close 4/5/20.
3. Response/comment from website
 - a. Alumni reached out to discuss efforts made towards a Multicultural center in the 1990's (Terence Brown from Admissions).
 - i. Reach out to Terence after consultant is hired.
 - ii. Could be added to History on website.
4. Student video of what Multicultural Center means to them wrapped up by approximately 3/20/20
 - a. Can link to website once complete.

