

Meeting Minutes
Feasibility Study: Multicultural Center/Building
Steering Committee
January 29, 2020

Paulette Granberry Russell, Steering Committee Chair; Dan Bollman, Vennie Gore, Denise Maybank, Barb Kranz, Mark Fellows, Matt Postma, Tiana Carter

Action Items:

1. Meeting with M. Zeig to discuss potential site locations with provost and president.
2. Define schedule for BOT meeting updates and authorization to plan in Dec. 2020 – post to website.
3. Finalize hero photo for website.
4. Review and finalize History section by 1/31/20 – will include student activism.
5. RHS put together list of upcoming dates related to this project.

Discussions:

1. Update on Website
 - a. Still working on hero photo.
 - i. Include pictures from protests.
 - ii. Get with University Archives for other picture options.
 - b. Feedback box and timeline dates have been added to the website.

2. Update on RFQ and Planning Committee Engagement
 - a. Shortlist has been developed – 3 consultants will be interviewed.
 - b. RFP has been drafted – out and issued by 2/4/20, due back 3/9/20.
 - c. Issue a letter of intent to keep consultant engaged while contract is being finalized.
 - d. RHS putting together a calendar of upcoming important/related activities with the campus community.
 - e. Steering Committee to attend consultant interviews along with Planning Committee. Planning Committee to make final decision on consultant.

3. Update on the January 10, 2020 Memo to MAU Administrators for DEI Activities Inventory
 - a. Due back to OPB Feb. 3.
 - b. Received seven responses so far – reminder to be sent by 1/30/20.
 - c. Capture designated Trans Caucus group space in inventory.
 - i. Fits in with other existing caucus groups.

4. Steering Committee Meeting with Planning Committee Feb. 5 - Who is planning to attend?
 - a. Barb Kranz, Denise Maybank, Paulette Russell, perhaps Mark Fellows.
 - b. Majority of meeting will be open Q&A session.

5. Next Steps: Meeting and discussion with ISP Dean, Assistant Dean of Global Youth Advancement Chinwe Effiong on Youth Globalization Center
 - a. Need to define the best option for the University.
 - b. Questions regarding this option:
 - i. Fundraising is a broader discussion – work with Advancement?
 - ii. Connection in program – will institution support academics?
 - iii. How will this fit within the context of the center?
 - c. Discussed some of the operational issues associated with a new building including who runs the building, cleans the building, maintains the buildings, etc.
 - d. Add series of aspects of new bldg. vs existing bldg. extension to Teams (Barb Kranz).
 - e. Discuss the YGC proposal with the president and provost, and determine next steps including bringing the YGC proposal back to the Steering Committee for further discussions.
 - f. Paulette to organize location discussion with president and provost.
 - g. Need to determine if we can narrow the site/location of the MCC, and whether it is a new build or renovation.
 - i. Define in RFP for consultant to add to scope of feasibility study.
 - h. Discuss with campus planner, Steve Troost – invite to next meeting to explore locations and discuss site and existing programs.

Upcoming Meetings

1. Steve Troost attend Steering Committee meeting on 2/5/20 to discuss campus master plan.
2. Discuss University's process of identifying locations with Planning Committee 2/5/20.

Continuing Items

1. Feasibility Study – General Discussion
 - i. Purdue's Feasibility Study
 - j. Campus visits/contacts

2. Fundraising
 - a. Role of Advancement

3. Project Milestone Plan
 - a. December 2020 presentation to the BOT