Meeting Minutes

Feasibility Study: Multicultural Center/Building
Steering Committee
January 22, 2020

Paulette Granberry Russell, Steering Committee Chair; Dan Bollman, Vennie Gore, Denise Maybank, Barb Kranz, Mark Fellows, Matt Postma, Tiana Carter

Action Items

1. Website:
   a. Finalize president’s statement.
   b. Finalize hero photo.

2. Share shortlist (OF WHAT) with Steering Committee.
   1. Send reminder for DEI Activities Inventory by not later than January 30.

Updates – 7:30 a – 8:00 a

2. Update on Website
   a. Discussion on hero image – investigating if it can be rotating.
      i. Michael Suarez (Student Services) can send pictures.
   b. Revise official remark from the president out of RFQ.
   c. Events – content needed, timeline to be designed. Will be populated after consultant is hired.
   d. Meeting minutes will be broken out by committee.
   e. Consultant will need to follow accessibility specifications for sharing information publicly (webaccess.msu.edu).
      i. Transfer of information from Teams to website.
   f. Expect to go live in the next week or two.

3. Update on RFQ and Planning Committee Engagement
   a. 11 RFQ’s - 4 from WBE/MBE list and 7 other consultants.
      i. Details can be found in the Planning Committee Teams platform.
   b. Questions that highlight diversity are more weighted on the point scale.
   c. Shortlist (3-4 consultants) was developed 1/22/20.

4. Community engagement
   a. Multiple community engagement efforts Post-Spring Break.
   b. RHS will put community engagement efforts on a master calendar.
   c. Consultant is anticipated to be on board the beginning of March.
   d. 4/13/20: DEI conversation with campus.
   e. Student groups usually transition leadership during the spring 2020.
5. Update on the January 10, 2020 Memo to MAU Administrators for DEI Activities Inventory
   a. Due back to OPB Feb. 3 – subject line “DUE Feb 3 – DEI Inventory” – only 4-5 responses thus far.
      i. Sam to send reminder under Paulette’s email.
   b. Discussion on how we organize the data when it’s returned to Lisa.
   c. All Deans were included on the distribution email including their HR representatives.

New Item -8:00 am

1. Meeting with ISP Dean, Assistant Dean of Global Youth Advancement Chinwe Effiong to discuss a desired Youth Globalization Center (youth are defined as those between 18 - 34 years of age.
   a. Students from other countries are usually clustered in silos and not interacting with American students – the goal is to bridge that gap.
   b. Students need to understand what is happening across the globe – how can we bring the activities across the world to campus?
   c. US chapter would be one of 10 across the world and this would be the first in the US if funding is secured.
      i. Center in Japan is a stand-alone 3,500 sf named after the donor.
      ii. Center’s goal is to improve communication across the world.
      iii. Ultimate goal is to raise awareness and appreciation for different cultures.
   d. Discussed this in the context of the Multicultural Center and its goals which seem to be aligned with those articulated by students.
      i. Need to include students in this conversation.

Continuing Items

1. Feasibility Study – General Discussion
   d. Purdue’s Feasibility Study
   e. Campus visits/contacts

2. Fundraising
   a. Role of Advancement

3. Project Milestone Plan
   a. December 2020 presentation to the BOT